

Job Title: Early Childhood Educator/Assistant Educator

Organization: Kinderville Child Care Centre

Hourly Wage: \$14.00-\$15.25 per hour based on experience

Hours: 40 hours per week

Qualifications:

- Early Childhood Education Diploma
- Membership with the College of Early Childhood Educators
- Current Criminal Reference Check with Vulnerable Sector Screening (current within the past 6 months)
- Valid First-Aid & CPR Certification (Level C)
- Understanding of legislation and standards
- Experience working with children

Responsibilities:

- Ensure the safety of the children through supervision and guidance of daily activities and special events
- Ensure centre policies and Ministry standards are followed and maintained
- Write daily reports on children and maintain up-to date children's portfolio's for each child in program
- Communicate professionally and effectively with parents and colleagues
- Assist in maintaining records
- Maintain confidentiality
- Cleaning and disinfecting toys and equipment
- Plan and implement age appropriate activities

Children's Ages: 3 months to 4 years

Other Information: Applicants must possess a Diploma in Early Childhood Education and hold a membership with the College of ECE's. We thank all applicants but only those being considered will be contacted.