

KidZone Day Care Centre is looking to hire one part-time contract cook. This position requires an individual to work Monday to Friday 7:30am – 1:00pm plus 2.5 hours on the weekend or after regular work shift on Monday afternoons to purchase groceries. 30 hours per week. Full Benefit package and competitive hourly rate.

Roles & Responsibilities:

- Prepare and serve morning snack and lunch each day, including dishes, utensils
- Prepare afternoon snack for the staff to serve at the appropriate time
- Maintain a clean, tidy kitchen, following proper sanitary procedures as well as personal hygiene
- Ensure that kitchen appliances are clean and in good working order
- Follow proper procedures and standards in regards to food preparation and storage set out by the London-Middlesex Health Unit
- Ensure that food allergies and dietary requirements of the children are taken into account every meal through communication with other staff members
- Grocery shopping must be completed every weekend or Monday afternoons after regular shift.
- An organized record of previous menus and all recipes must be maintained
- Update and change the menu seasonally, communicating those changes to the director for publication to parents and staff
- Adhere to the guideline set out by the Ministry of Education
- Develops and maintains relationships with outside agencies including the London-Middlesex Health Unit, Ministry of Education, inspectors, cleaners, and suppliers

Qualifications & Education

- 3-5 year experience working in a kitchen as the primary cook in a facility
- Completion of Food Handler's Certification within the last 2 years (Institutional course preferred)
- Knowledge of the Canada's Food Guide, London-Middlesex Health Unit standards required
- Knowledge of the Day Nurseries Act is an asset
- Vulnerable persons check dated within the last six months required
- Valid First Aid and CPR Certificate as asset
- Own transportation required for weekend or after regular shift grocery purchases

The above are not intended to be an all-inclusive list of the duties, responsibilities and requirements of the job described. Rather, they are intended to describe the general nature of the job.

Apply by email to kidzonedaycareinc@gmail.com. No phone calls please. We thank all those who apply; however only those selected for an interview will be contacted.

*KidZone Day Care Centre
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